

Lake Entiat Lodge Associated  
Meeting of the Board of Directors  
April 18<sup>th</sup>, 2015

## **TIME AND PLACE**

The Board of Lake Entiat Lodge Associated met Saturday, April 18<sup>th</sup>, 2015. The meeting was held at the Sun Cove clubhouse in Orondo, Washington and called to order by the Board President, Dan Russell, at 9:05 am.

## **PRESENT**

The following directors were present: Dan Russell, Nick Nelson and John Howgate. Darrell Richards, Walt Wheeler, Greg Zeller and Brandon Fix attended remotely. Staff members Jeri Fifer and Jessicah Curry were also in attendance and one Association member.

## **APPROVAL OF MEETING MINUTES**

Mr. Russell presented the March Board Meeting draft minutes for approval.

***Mr. Nelson made a motion to accept the March 21, 2015 meeting minutes as presented. Mr. Howgate seconded and the motion carried unanimously.***

## **FINANCIALS**

Mrs. Fifer presented the financial report in Mr. Anderson's absence. Discussion followed regarding two Association members' delinquent accounts.

## **OLD BUSINESS**

### **Video Attendance Demonstration**

Mr. Fix highlighted the features of the webinar technology and plans for the demonstration at the Annual Meeting. The Association is accountable to inform the members that the technology enables an administrator to ascertain the identity of a voter if the need arises. Mr. Howgate listed the benefits of using this process over "proxy voting".

### **Community Firewise Plan Update**

Mr. Richards informed the Board that an early estimate for the implementation of the Firewise Community Plan is \$14,000. Mrs. Fifer added that the Association's application for a 50% cost share is currently being reviewed by the Department of Natural Resources (DNR). The board supports the implementation of a June 15<sup>th</sup> deadline for Association action.

## **Long-Range Planning & Community Expansion Conceptual Drawing**

The recently completed conceptual drawing, drafted from member and board input, for member review was presented and will be available for review at the Annual meeting. Mr. Zeller shared that the board consensus and intent is to provide long-range planning to adequately plan for changes, additions and replacements of community assets.

### **Vendor Policy**

The Board consensus was to accept the Vendor Policy with the following change: Board discretion will be used in regards to the allowance of vendors unable to provide a certificate of insurance. A prerequisite for this exception will be incumbent on how much money the vendor makes in his/her enterprise at Sun Cove. A hold harmless agreement will be required in all circumstances.

### **Collection Policy**

Mr. Russell highlighted timing issues in regards to instating the recently board approved Collection Policy. He confirmed that the Association attorney clarified that the fee currently being charged in the current Association collection process, approved in 2011, is fair and acceptable under current laws. Discussion took place with one member in attendance, who shared that he believes the law states that a late fee can only be collected one time. Mr. Russell stated that he will re-confirm and review with Mr. Anderson, the Association treasurer.

### **Covenant Compliance**

Mr. Russell informed the Board that it has been three weeks since the Association received any correspondence from the attorneys of a member who is proposing litigation with the Association regarding a tree out of compliance. The last notification by the Association was to provide the cost to the member for processing a change to the Covenants. The Association has sent another letter to the member asking that they comply with the approved 2005 Covenant change by May 20<sup>th</sup>, 2015.

## **COMMITTEE REPORTS**

### **Facilities & Maintenance**

#### **Trail Phase 4 Pedestrian Corridor/Engineering Cost**

Mr. Nelson informed the Board that he, Mrs. Fifer and Mr. Richards met with Douglas County Transportation and a civil engineer to discuss Phase 4/pedestrian access from the clubhouse to Cider Works.

***Mr. Nelson made a motion to spend up to \$12,000 out of the Capital Reserve funds for engineered plans to be used in the feasibility study for the pedestrian access along East Beach & Sun Cove Road. Mr. Howgate seconded and the motion carried unanimously.***

## **Rules & Regulations**

Mr. Wheeler shared that the committee will be meeting to prepare recommendations for changes, including community-wide enforcement, as well as condensing of the currently adopted rules for board review.

## **Social Events**

Mr. Howgate shared that the band CRISIS will be playing on the 4<sup>th</sup> of July from 7pm to dusk, just before the fireworks start. He also shared that Mr. Richards has offered to chair the Golf Tournament.

## **ANNUAL MEETING**

Mr. Fix will assist staff to provide webinar invitations to the Association members.

## **NEW BUSINESSES**

### **Member Correspondence**

Mrs. Fifer informed the Board that a member's driveway was damaged on Lakefront Drive over the winter, speculated as being done by a snowplow. She shared that the Mr. Knight, Facilities Manager, had assessed and determined the damage was not done by the Association plow. As the section of the driveway damaged is located within the Association right-of-way, the Board consensus was that the member shall be responsible for repairs.

### **Mailbox structures**

Mrs. Fifer informed the board that the Postmaster has contacted the Association regarding the condition of the mailbox structures, stipulating that they must either be brought into compliance or replaced with cluster box units. Options are currently being reviewed with the Facilities and Maintenance committees.

***The meeting was adjourned at 11:21 pm. Mr. Russell moved, Mr. Nelson seconded and the motion carried unanimously.***

Submitted by:

Jeri Fifer, Acting Secretary