

Lake Entiat Lodge Associated Meeting of the Board of Directors

June 10, 2016

TIME AND PLACE

The Board of Directors of Lake Entiat Lodge Associated met Friday, June 10, 2016. The meeting was held at the Sun Cove clubhouse in Orondo, Washington and was called to order by Board President Mr. Russell at 6:10pm.

PRESENT

The following directors were present: Dan Russell, Nick Nelson, Darrell Richards were present and Bill Tucker joined via conference call. Treasurer Jay Anderson, staff members Jason Knight and Jessicah Curry and two Association members were also in attendance.

APPROVAL OF MEETING MINUTES

Mr. Russell presented the May 13, 2016 Board Meeting minutes for approval.

Mr. Nelson made a motion to approve the May 13, 2016 meeting minutes as reviewed. Mr. Richards seconded and the motion carried unanimously.

A draft of the 2016 Annual Meeting Minutes was presented.

Mr. Nelson made a motion to accept the minute draft of the 2016 Annual Membership Meeting as presented. Mr. Richards seconded and the motion carried unanimously.

FINANCIAL REVIEW

Mr. Anderson reported various explanatory details on categories showing apparent overages, and shared that the budget is showing positive for 2016, with the exception of legal expenses.

Mr. Russell reported that the Association had received an overlooked legal invoice totaling \$860 from a fellow Board member, whose attorney had been utilized during the Bylaw update process. Mr. Anderson recommended that the Board approve the reimbursement, but also draft a policy for future situations regarding the pre-approval of Association funds. He volunteered to offer such a draft within the upcoming week.

Mr. Nelson made a motion to pay the attorney fee, and to draft a policy for future Board procedures. Mr. Richards seconded and the motion carried unanimously.

Banking Resolution

Mr. Russell presented the Banking Resolution for review.

RESOLVED That: North Cascades National Bank and Wells Fargo Bank are hereby selected as the bank of, and depository for funds of the Lake Entiat Lodge Associated which, may be drawn on check, drafts, or advice of debits given or signed in the Association's name by any one of the following for amounts less than \$5,000, and by any two of the following, one being an Officer of the Association for amounts in excess of \$5,000:

President	Dan Russell
Vice President	Nick Nelson
Director	Ryan Haggard
Director	Greg Zeller
Director	Darrell Richards
Director	John Howgate
Director	Bill Tucker
Managing Agent	Scott Hutchinson
Managing Agent	Jayne Severyns
Manager	Jeri Fifer

each of whom is also authorized to draw and accept drafts and execute contracts and other agreements between the bank and the Association, and to make, collect, discount, negotiate, endorse and assign, in the Association's name, all checks, credit card, drafts, notes and other paper, signed as aforesaid, including checks payable to the order of any one or more of said persons or to bearer shall be honored by the bank and charged to the Association's account.

This authority shall continue in force until notice in writing of its revocation shall have been given to and received by the bank. All transactions aforesaid, which have taken place heretofore are hereby confirmed and ratified.

RESOLVED Further That: Bank of America and Wells Fargo are hereby selected as the institution of deposit for investment in Certificates of Deposit of this Association. At maturity, the certificates are to be reinvested in new certificates or deposited into the Association's accounts.

RESOLVED Further That: Scott Hutchinson, Jayne Severyns or Dan Russell are authorized to transfer Funds between these banks for the purpose of reconciling the cash balance with the reserve fund balance. These transfers are to be made and drawn in the name of the Association.

Mr. Nelson made a motion to approve the Banking Resolution as presented. Mr. Richards seconded and the motion carried unanimously.

OLD BUSINESS

2016 Capital Projects

Mr. Russell inquired as to whether there were any additional priority-based considerations to add to the 2016 Capital Projects list. Mr. Nelson suggested that the handrails at the pool be adjusted to better accommodate members of all ages and height; Mr. Knight volunteered to research.

Mr. Nelson also reported that a member had contacted the Association to share that an area of raised asphalt, caused by the roots of an evergreen tree growing between the clubhouse and tennis court, had caused both he and his wife to trip and fall. Mr. Nelson recommended that the Board pursue bids for the removal of the pine tree.

Association Logo/Branding Identity

Ms. Curry shared that the results of the member poll regarding the Association's name and logo indicate that 74% of the 160 members who took the survey expressed a desire to keep the logo as-is, while 15% wish to redesign it completely. Roughly 70% of these members favor the name "Sun Cove" over 18% for "Lake Entiat Estates."

Mr. Zeller suggested that the next step be for staff to reach out to members to confirm this desire, while also putting out an "art call" to any members who wish to see the logo redesigned.

Consensus was to issue an email blast to the community for feedback and to move forward in securing Sun Cove as an alternate official name for the Association.

FireWise Projects

Chipping/Shredding Service— Mr. Nelson reported that the service was quite a success. The Association recently received \$5,410 in 50% matching grant funds from the Department of Natural Resources as part of our FireWise program.

Mr. Nelson made a motion to approve Capital funds up to a total of \$7,500 for the community FireWise chipping project. Mr. Richards seconded and the motion carried unanimously.

At 6:45 Greg Zeller joined the meeting.

CCPUD FireWise Clearing— Mr. Russell reported that due to the vendor underestimation of the scale of the project, the vendor had requested additional funds to complete the clearing. This expense added to invoices from Berrigan Forestry and Dawson Surveying identified the need for Capital funding approval. To date, the Board had approved \$4,680.

Mr. Nelson made a motion to approve Capital Funds not to exceed \$14,000 for the CCPUD fire-break clearing. Mr. Richards seconded and the motion carried unanimously.

NEW BUSINESS

Long-Range Planning Membership Meeting

Discussion took place regarding the sound/technological equipment utilized at the Annual Meeting.

Mr. Howgate recommended the Association purchase this audio package and shared that the system may also be used for other Sun Cove events, including the 4th of July. Lapel pin mics will also be researched.

Mr. Nelson made a motion to approve Capital funds up to \$2,500 for the necessary sound system. Mr. Richards seconded and the motion carried unanimously.

Mr. Zeller discussed the long-range planning meeting details scheduled for July 9th as previously announced. Mr. Tucker volunteered to collaborate with Mr. Zeller on coordinating the meeting.

Board consensus was to issue an itemized agenda to the membership via the website and email blast.

July 4th Celebration

Member-in-attendance, Don Sass, gave a report to the Board regarding the procurement of an Association-owned griddle. Currently the Association rents a griddle, but it is very old and unable to meet the standards required for the Association's events.

Mr. Nelson motioned to spend Capital funds up to \$3,000 for the griddle and trailer. Mr. Richards seconded with none opposed.

NEW BUSINESS

Facilities & Maintenance

Wolverine West Pyrotechnics— Mr. Nelson informed the Board that Wolverine West, the vendor who supplies the Association with its 4th of July fireworks display, had been granted use of the facilities June 11th for pyrotechnics training. Wolverine West will upgrade Sun Cove's fireworks display as thanks. The Board gave the arrangement their sanction.

Temporary Roll-off Dumpster— Mr. Knight shared that members often approach staff, confused about the designation of the temporary roll-off dumpster, which is onsite for the week of Memorial, 4th of July & Labor Day. Mr. Richards and Mr. Nelson shared that the temporary dumpster is for household waste only, the same as the compactor, and is utilized because the compactor reaches capacity during these busier times.

Launch Park Protection— Mr. Nelson shared that Facilities and Maintenance plan to get posts and a chain up across the entrance area of the new 'Launch Park,' as well as signage, before the 4th of July, in order to discourage people from driving or parking on it. Mr. Knight volunteered to research. It was also mentioned that community rules apply to the launch park including dogs being kept on leashes.

MEMBER CORRESPONDENCE

Ms. Curry shared that a member had requested permission to park their trailer in the boat launch area for overnight. The Board denied the request.

Member Patricia Sells provided feedback on the budget, pool railings and member responsibilities regarding the chipping service.

Mr. Russell thanked the members in attendance and the board moved into Executive Session.

EXECUTIVE SESSION 8:10 –Discussion took place in regards to the covenant vote being sent to all members regarding the Wehmeyers request of a 4th grandfathered tree being allowed to grow in excess of 22 feet. The vote will be concluded in 60 days and all members are encouraged to vote.

The meeting was adjourned at 8:25 pm. Mr. Nelson moved, Mr. Richards seconded and the motion carried unanimously.

Submitted by:

Jessicah Curry, Administrative Assistant