

## **PLEASE NOTE**

**A Correction to the May 13, 2016 Board minutes:**

### **FINANCIAL REVIEW**

**Mrs. Fifer reported that the Association's accounting team, Wapato Point Services (WPS), will begin using Lockbox, located in Los Angeles, for all assessment processing. A letter will be sent to the membership from WPS regarding the change which begins January 1, 2017.**

**--Association Staff & Board**

# Lake Entiat Lodge Associated Meeting of the Board of Directors

May 13, 2016

## **TIME AND PLACE**

The Board of Directors of Lake Entiat Lodge Associated met Friday, May 13, 2016. The meeting was held at the Sun Cove clubhouse in Orondo, Washington & called to order by Board President Mr. Russell at 6:04 pm.

## **PRESENT**

The following directors were present: Dan Russell, John Howgate, Ryan Haggard, Nick Nelson, Darrell Richards and Bill Tucker. Staff members Jeri Fifer and Jessicah Curry were also in attendance, as well as four Association members.

Mr. Russell officially welcomed Mr. Tucker to the Board. He also thanked Walt Wheeler, in attendance, for his contribution during his time as a director, particularly for his extensive work on the new well and pool system projects.

## **APPROVAL OF MEETING MINUTES**

Mr. Russell presented the March 19, 2016 Board Meeting minutes for approval.

***Mr. Haggard made a motion to approve the March 19, 2016 meeting minutes as reviewed. Mr. Howgate seconded and the motion carried unanimously.***

A draft of the 2016 Annual Meeting Minutes will be presented for Board acceptance at the next board meeting.

## **FINANCIAL REVIEW**

Mrs. Fifer reported that the Association's accounting team, Wapato Point Services (WPS), will begin using Lockbox, located in Los Angeles, for all assessment processing. A letter will be sent to the membership from WPS regarding the change which begins July 1, 2016. This information has been published on the Association website.

Mrs. Fifer also shared that all expenses are in line with the 2016 budget, with the exception of Water and Grounds—which historically run higher in the Spring—and Legal expenses.

## **ANNUAL MEETING REVIEW**

Board members commented on the annual meeting with emphasis placed on the passage of the bylaw changes in regards to the allowance of electronic meeting attendance.

Mr. Howgate stated that members seemed to be pleased with the aspect of electronic attendance. 29 members logged on to participate in the meeting remotely.

It was pointed out that members who wish to speak should be directed to a microphone before being officially recognized, as members attending electronically could not hear them properly.

It was agreed that future annual meetings will be shorter in length.

## **OLD BUSINESS**

### **Launch Park**

Mr. Nelson reported that the development of the launch area had concluded and was approximately 10% over budget from the original estimates due to the electrical work required to operate the irrigation.

***Mr. Nelson made a motion to fund the Launch Park Project overage, \$4,059.29, from the Capital Water Reserve account. Mr. Richards seconded and the motion carried unanimously.***

### **FireWise Planning**

Mrs. Fifer shared that the Association has officially received national recognition as a FireWise community, and is eligible to receive the many benefits of this status (such as potential insurance discounts and the ability to apply annually for grants to implement the Association's FireWise plan). Mr. Russell thanked Mrs. Fifer for her research and the success in receiving cost-share grant funding in 2015.

The Association is in need of volunteers to establish a FireWise committee to assist in the implementation of the FireWise plan. One requirement as a FireWise community is to provide a 'FireWise Day' with the purpose of educating members by providing information to identify and reduce fire fuels. If interested in joining, members should contact office staff.

The Association will be offering shredding/chipping services of fire fuel debris from individual lots as a free service to all members over Memorial Day weekend.

Mr. Nelson presented the bids received for the fire break to be completed on the Chelan County PUD land downriver from the community.

***Mr. Nelson made a motion to award the bid to Firewise Living at a total of \$4,680 to create a 100-foot fire break on the Chelan County PUD land from the Capital Reserve fund. Mr. Tucker seconded and the motion carried unanimously.***

## **NEW BUSINESS**

### **Election of Officers**

***Mr. Nelson made a motion to re-elect Mr. Russell as President. Mr. Tucker seconded and the motion carried unanimously.***

***Mr. Russell made a motion to re-elect Mr. Nelson as Vice President. Mr. Haggard seconded and the motion carried unanimously.***

### **Committee Chair Selection**

The standing board members agreed to resume their chair positions for another year. Mr. Howgate will chair Communications and Social, Mr. Nelson and Mr. Richards will chair Facilities/Maintenance, and Mr. Haggard will chair Rules & Regulations. Mr. Tucker accepted the position of joining the Long Range Planning/Capital Project committee with Mr. Zeller. Members are welcome to submit written requests to the Association should they desire to serve on a committee and may contact the committee chair should they wish to obtain more information about requirements.

Mr. Howgate shared the benefits of providing Board communication with community members via Facebook. After discussion, it was decided the best course of action would be for the Association to develop and adopt a Media Policy. Members need to direct questions and concerns to the Association website or office to obtain official Association information.

## **COMMITTEE REPORTS**

### **Long-Range Planning/Membership Meeting**

A long-range planning meeting will be held for all Association members on July 9<sup>th</sup>, the time and location of which will be discussed at the next Board meeting.

### **Facilities and Maintenance**

Mrs. Fifer shared that dock maintenance, the replacement of the center cove concrete dock, and no wake buoys were the highest concerns identified by staff for 2016 Capital expenditures.

***Mr. Nelson motioned to procure and install “No Wake” buoys using Capital Reserve funds up to \$3,000. Mr. Richards seconded with none opposed.***

Mr. Howgate requested that a commercial BBQ be purchased as soon as possible. Consensus was to spend up to \$4,000 for a grill and Mr. Sass volunteered to research and provide options.

### **Trail System**

Mr. Richards provided a report from a recent meeting with representatives from the United States Bureau of Reclamation (USBR) and Greater Wenatchee Irrigation District (GWID) regarding the Association’s application to install Phase 2 of the trail system on their property. Approval is forthcoming pending the last field survey. The board thanked Mr. Richards for his continual monitoring of this project.

New Beach & Dock Permits- Mr. Richards provided a shoreline report from a recent meeting with the committee, Mrs. Fifer, and local biologist Mr. Lehman. Mr. Lehman shared that, as the Rocky Reach Dam reservoir is the most protected area on the Columbia, a change to the shoreline for erosion protection would be extremely difficult to obtain. Further research is being reviewed on this issue. He also shared that permits are required for maintenance and repairs to all docks in addition to the permit for replacement of the concrete docks, and recommended that this process begin immediately.

Mr. Lehman offered the option of installing a swim beach upriver from the 3<sup>rd</sup> cove on the main park, and has contacted the County and had verbal approval for this project.

***Mr. Nelson motioned to spend \$10,833 from the Capital Reserves to obtain the permits for beach development, dock maintenance/repairs and the center cove dock replacements. Mr. Howgate seconded and the motion carried unanimously.***

Additional discussion took place regarding the reparation of repair needed for the boat launch dock.

***Mr. Nelson motioned to spend up to \$5,800 from Capital Reserves for necessary repairs to the launch dock. Mr. Haggard seconded with none opposed.***

Mrs. Fifer stated that the Water Cross-Connection program is being implemented and that Mr. Knight has prepared the applicable letters to mail to members later this month.

***In order to better facilitate the Lake Entiat Lodge Associated Cross Connection Control (CCC) Resolution June 1999, it is hereby RESOLVED that:***

***The CCC implementation and compliance program is now put into effect. Annually, a backflow assembly test will be conducted and a report will be supplied to the Association no later than September 30<sup>th</sup>. Non-compliance will result in disconnection from the water system. A \$50 reconnection fee shall be charged and will take no longer than 72 hours once compliance has been gained.***

***Motion to approve the resolution was made by Mr. Richards. Mr. Tucker seconded and the motion carried unanimously.***

### **Rules & Regulations**

Mr. Haggard stated that a draft of the Rules and Regulations is being prepared which will allow enforcement of pertinent rules community-wide.

### **Social Events/4<sup>th</sup> of July Festivities**

Mr. Howgate explained that a new vendor for the inflatables had been discovered and attendants would be supplied on each which reduces volunteer needs. He also announced that the Association had received an offer from a member for a county music concert to be held on the evening of July 2<sup>nd</sup>. The band support would be covered by a vendor. After discussion, the board approved of the sponsorship.

## **MEMBER CORRESPONDENCE**

Three Association members had requested permission for their children to have a fundraiser for their non-profit group by selling hot dogs on Association property over Memorial Day weekend. As those members would provide adult supervision and two of the young men hold food handler permits, the request was approved.

Mrs. Fifer shared that staff had discovered online records/reviews that 3 Association members had been renting their properties on a short-term basis without advance approval and that compliance letters had been sent. A member who had received one of the fine letters was in attendance and requested leniency. Mr. Russell stated his request would be considered by the board in Executive Session.

## **EXECUTIVE SESSION** 8:45 - 9:00 pm

Mr. Russell thanked the members in attendance and the Board moved into Executive Session.

Initially discussed was the current lawsuit filed against the Association by an Association member regarding tree height enforcement. The suit appears to be headed toward a settlement, thereby avoiding any further attorney costs and ending the suit.

The Board of directors also reviewed the request for leniency regarding short-term rental compliance. After discussion it was determined that the member in question will be required to pay the previous year's (2015) short-term rental declaration fee as well as the fee for 2016.

The next Board meeting will be on June 10th at 6pm in the clubhouse.

***The meeting was adjourned at 9:04 pm. Mr. Howgate moved, Mr. Tucker seconded and the motion carried unanimously.***

Submitted by:

Jeri Fifer, Acting Secretary